DEED OF GIFT FORM

This Deed was made on: (day/month/year) _____

Between (name of Donor, now referred to as 'Donor') _____

Of (address of Donor) _____

And the Broken Hill Historical Society Inc., **as administrator of** (insert name of museum, now referred to as 'the Museum') _____

This document records the Donor's gift of goods and property (described in the Schedule of Goods and Property below) to the Museum under the following terms and conditions:

1. The Donor guarantees that they are the sole owner of the goods and property as described and that it is free from all claims and encumbrances.

2. On the date nominated in Clause 6 (below), the Donor agrees to give the Museum title and interest in the goods and property described in the Schedule, absolutely and in perpetuity.

3. The Donor agrees and declares on the date specified in Clause 6 the Deed will be absolute, whether or not the Donor is alive and that this Deed binds all the representatives of the Donor.

4. The Donor declares that they have entered into this Deed of their own free will, voluntarily and without influence.

5. The Donor declares that they have held or obtained or permits and licenses of and incidental to the goods and property.

6. The fill date of transfer of property is: (day/month/year) _____

Schedule of Goods and Property

Please include a description of the object, including the acquisition number if possible.

_____
_____
_____

If some materials within this donation are not considered suitable for retention by the Museum, the Donor authorises materials to be:

( ) Returned to the Donor

( ) Disposed of at the discretion of the Museum

Is the Donor the only owner of all the copyright in all the described material?

( ) yes   ( ) no   ( ) unsure

Please state for which parts of the described material the Donor is the sole copyright owner.

_____
_____

Please state for which parts of the described material the copyright is owned jointly by the Donor and someone else.

_____
_____

Is the Donor willing to assign the copyright of the described materials to the Museum?

( ) yes   ( ) no

Donor: _____ **Date**: _____

Witness: _____ **Date**: _____

The Museum accepts your unconditional gift of the items in the attached Schedule. The Museum acknowledges in accordance with your expressed intention that it now has full title to and responsibility for the gifted items.

Museum representative: _____ **Date**: _____

Witness: _____ **Date**: _____

(Two copies of this form are to be signed. One retained by the Donor and one by the Museum)

It would be most useful for the Broken Hill Historical Society's catalogue, and the specific Museum's narrative, if the following information is noted.

Name of Object: _____

Registration number (to be assigned by the Museum): _____

Description:_____
_____
_____

Marks and inscriptions: _____
_____

Dimensions: Height _____ Length _____ Width _____

Condition and completeness: _____
_____

Maker: _____ **Secondary Maker**: _____

Place manufactured: _____ **Date Manufactured**: _____

Provenance (history, previous owners, historical importance) _____
_____
_____

Donor's address _____

Donor's phone number: _____

Donor's email: _____

The Broken Hill Historical Society expresses its gratitude to the Donor for their gift and for the information that they have provided.